

# TENANT'S NOTICE TO VACATE

Date: \_\_\_\_\_

Name of Tenants: \_\_\_\_\_

Property Address: \_\_\_\_\_

Lease Date of Expiration: \_\_\_\_\_  (Check box if Lease is month-to-month)

Move Out Date: \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

Forwarding Address (needed for security deposit refunds): \_\_\_\_\_

The above named Tenant(s) and \_\_\_\_\_ (Landlord) are parties to a lease regarding the Property. Tenant(s) hereby give notice that they intend to vacate the Property on the move out date indicated.

To give notice of non-renewal, Tenant(s) agrees to do all of the following

1. Give a minimum 30-day notice as of the last day of a calendar month.
2. Pay all rent through the minimum 30-day notice period.
3. Move out and remove all possessions and occupants from the Property by Move-Out-Date.
4. Physically hand keys over to Landlord on or before the Move-Out-Date.

(Check one)  **NON-RENEWAL:** Tenant(s) will pay rent through the expiration date of the Lease (or, if Lease is month-to-month, through a 30-day notice period as of the last day of a calendar month).

**EARLY TERMINATION:** Tenant(s) will terminate the Lease early. Tenant(s) agree to pay an early termination fee equal to two (1) month's rent on or before Move-Out Date in addition to meeting the requirements for non-renewal.

If Tenant(s) fail to meet the requirements on non-renewal and choose not to meet the requirements of early termination, then the Tenant(s) defaults under the terms of this lease.

The Security Deposit will be refunded in accordance with the laws of the state of Georgia. Tenant(s) understand that if they fail to fulfill their obligation under their Lease, Landlord may submit a negative credit report to a credit-reporting agency.

\_\_\_\_\_  
Signature of Tenant Date

\_\_\_\_\_  
Signature of Landlord Date

\_\_\_\_\_  
Signature of Tenant Date